



September 18, 2017

Dear Parents/Family Members,

On October 18 and 19, students in grades 5-8 will host a “student-led conference” in lieu of the traditional parent-teacher format. In student-led conferencing, students direct the conference with their parent(s) and teacher. They take ownership of their work, accomplishments, and plans for improvement as they share their portfolios and **report cards** with their parent(s).

As parents or family members, your role will be to focus on the learning process, not just the grade, as your child leads you through his/her portfolio. Because (s)he will ask you to reflect back on what you hear about each subject, please be ready to recognize your child’s achievements and ask him/her questions.

Our students are very excited about this opportunity and are busy preparing their portfolios. We believe that students are empowered, and their future success is assured when they are accountable for their work, reflect and communicate their progress, and set learning goals. ***This is an important time for our students, in order to hold them accountable, students who do not participate in a Student Led Conference will not attend any upcoming field lessons.***

**Conferences will take place all day Wednesday, October 18 and Thursday, October 19**

- **Please return the attached index card and send it back with your student to turn in to their teacher.**
- **If these times do not work for you, please call or text the Grade Level Chairs of your child’s grade level.**
- **Parents will receive report cards at Student Led Conferences**

Thank you in advance for being there to listen to your student. We want to make sure that you have the opportunity to come in to the school when it is best for you.

Sincerely,

Jaime Jaen  
Assistant School Leader  
(210)601-3830  
jjaen@kippsa.org

Grade Level Chairs

5th Grade - Mr. Jones (210) 649-8113  
6th Grade - Ms. Ortegon (210) 723-8845  
7th Grade - Ms. Khalil (210) 618-7115  
8th Grade - Mr. Burns (210) 393-4833



**Mark the date and time that works for you.  
Return to your teacher by October 11, 2017**

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Wednesday, October 18, 2017 (9:00 am - 6:00 pm) Time: \_\_\_\_\_

Thursday, October 19, 2017 (9:00 am - 1:00 pm) Time: \_\_\_\_\_

I will be contacting the Grade Level chair because those dates and times do not work for me.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**Mark the date and time that works for you.  
Return to your teacher by October 11, 2017**

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Wednesday, October 18, 2017 (9:00 am - 6:00 pm) Time: \_\_\_\_\_

Thursday, October 19, 2017 (9:00 am - 1:00 pm) Time: \_\_\_\_\_

I will be contacting the Grade Level chair because those dates and times do not work for me.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_